

(CLASSIFICATION)

FORUM PANEL RECOMMENDATION		DATE 23 October 1968
RECOMMENDATION CONDUCT A FEASIBILITY STUDY ON CONVERTING MEDICAL FILES ON AGENCY EMPLOYEES INTO MICROFICHE.		
EXPLAIN RELATED REASONS OR PROCEDURES 1. REDUCE RETRIEVAL TIME BY MAINTAINING THE RECORDS AT HEADQUARTERS. 2. SAVE STORAGE SPACE. 3. ELIMINATE THE NEED FOR HARD-COPIES.		
SIGNATURE OF PANEL MEMBER		PANEL GROUP NUMBER 6
PANEL GROUP COMMENTS		

CENTRAL PANEL REVIEW		
ACTION		SIGNATURE OF MEMBER
		SIGNATURE OF CHAIRMAN

FORM 10-68 2900